

[Your Name]

[Executive Title, e.g. Vice President of Operations]

[City, State] · [you@email.com] · [phone] · [linkedin.com/in/yourname]

EXECUTIVE SUMMARY

Results-driven executive with [X] years leading [function/organization type] through [type of change, e.g. growth, transformation, turnaround]. Track record of [strategic strength], [strategic strength], and building high-performing teams that deliver [outcome].

CORE COMPETENCIES

[Leadership Area] · [Leadership Area] · [Leadership Area] · [Leadership Area] · [Leadership Area] · [Leadership Area] · [Leadership Area] · [Leadership Area]

PROFESSIONAL EXPERIENCE

[Executive Title] [Company Name] [20XX – Present]

- Led [function] for a [size/scale descriptor] organization, driving [X]% revenue growth over [timeframe].
- Built and managed a [X]-person team across [functions/regions], reducing [metric] by [X]%.
- Owned a [\$X] budget and delivered [strategic initiative] on time and under budget.

[Executive Title] [Company Name] [20XX – 20XX]

- Directed [initiative], resulting in [\$X] in [cost savings / new revenue].
- Partnered with the board and executive team to define and execute [strategic priority].

[Executive Title] [Company Name] [20XX – 20XX]

- Managed [function/scope], improving [metric] from [baseline] to [result].
- Championed [initiative] that positioned the organization for [strategic outcome].

BOARD MEMBERSHIPS & AFFILIATIONS

[Board/Organization Name], [Role] — [20XX – Present]

[Board/Organization Name], [Role] — [20XX – 20XX]

[Board/Organization Name], [Role] — [20XX – 20XX]

EDUCATION

[Degree] in [Field], [University Name]